

Minutes of Meeting (Draft)

Date: 18TH January 2005

Location: Stroud College

Present: Bob Hughes (Chair) – Stroud College
 Vicky Hancock – Stroud Town Centre Manager
 Bernadette Finn – Stroud DC
 Terry Parker – Painswick PC
 Sue Creswick – Stroud Town Council
 Caroline Smith – Project Stroud
 Dan Judges – GMTF
 Graham Stanley – Project Stroud
 Martin Davidson - HRA

Apologies: Juliet Shipman
 Max Comfort
 Claire Caffall
 Hannah Reynolds
 Stephen Hay

Date of Next Meeting: 17th February 2005

Item	Note	Action by	Due
1	How should the projects proposed by the Theme Groups in response to the issues identified in the consultations? It was agreed that the projects should be prioritised initially in terms of their contribution to addressing the issues. See Table 1 – attached.		
2	Should the projects be further grouped together, or separated out? No. The projects have been further grouped by the key priorities – see Table 2 – attached.		
3	For which projects should Project Stroud seek finance? It was agreed that Projects Stroud should seek finance for the following projects in order of priority: <ol style="list-style-type: none"> 1. 'Civic Pride' Bid 2. Town Centre Action Plan 3. Developing the Canal 4. Developing Stroud's Evening Economy 5. Communications and marketing 6. Support for business 		
4	What actions should project Stroud propose to address the six issues not dealt with?		
	<ul style="list-style-type: none"> • Improve NHS dental cover – Project Stroud to write to PCT seeking assurance that action is being taken to deal with this 	Caroline Smith to prepare letter for Bob Hughes	
	<ul style="list-style-type: none"> • No expansion of Stroud into the surrounding countryside – Project Stroud to write to surrounding parishes informing them that this was an issue raised in consultation, inviting the parishes to deal with the matter in their Parish plans which will then be included in the Project Stroud Community Strategy. 	Caroline Smith to prepare letter for Bob Hughes	

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	<ul style="list-style-type: none"> Retain and improve existing open spaces – Project Stroud to write to SDC Planners asking what provision the Local Plan makes for this 	Caroline Smith to prepare letter for Bob Hughes	
	<ul style="list-style-type: none"> Retain and improve health facilities – Project Stroud to write to PCT seeking assurance about the future of Stroud Maternity Hospital 	Caroline Smith to prepare letter for Bob Hughes	
	<ul style="list-style-type: none"> Improve the surrounding Countryside – Project Stroud to write to Caroline Aistrop of Stroud Valleys Project seeking views of how this issue is being dealt with 	Caroline Smith to prepare letter for Bob Hughes	
	<ul style="list-style-type: none"> Achieve broad band cover throughout area – has been achieved – no further action necessary 		
5	<p>What should Project Stroud's top six priorities be for the first six months after the Community Strategic Plan is approved? – and what should they be for the next six months?</p> <p>After discussion the following were priorities were agreed:</p> <ol style="list-style-type: none"> Assistance to Businesses Town Centre Action Plan Evening Economy Civic Pride Bid Support for the Canal Project <p>Further details are given in Table 2.</p> <p>Note: Given that by far the highest priority to come out of the consultations was 'to help the community to help itself' we have added a sixth priority – communications and marketing since this will underpin the implementation of the other five priorities.</p>		
6	See above - 5		
7	<p>Who will champion each of the top priority projects?</p> <p>After discussion it was agreed that Caroline Smith would meet with Shirley Hill to discuss how Shirley had pursued projects at Vale Vision. Caroline would then discuss each project with the relevant MCTi partners and bring an update on each project to the next meeting on the 17th February.</p> <p>At that meeting project 'champions' would be identified and the final decision would be taken on prioritisation.</p> <p>Following the February meeting the project Champions would work with HRA to develop detailed workplans for their priority projects for the six months following the approval of the Plan.</p>	Caroline Smith	17 th Feb
	<p>It was also agreed that Max Comfort be asked to review each priority project in the light of the 'Cross-cutting' issues identified in the 'cross-cutting' Theme Group briefing paper and to report to the next meeting. See attached 'cross- cutting issues'.</p>	Max Comfort	17 th Feb
	<p>Following the next meeting HRA will prepare a 'mini plan' comprising brief details of the consultations process, issues and projects which would be circulated by Caroline Smith to the MCTi partners and others in order to have their comments prior to the preparation of the final Community Strategic Plan. These comments would be available for the March meeting of the Steering Group.</p>	HRA	After 17 th Feb
	The target for the Draft Final Plan available would be end April 2005		